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| Live Polls in the Conference App |
| Attendee VotesResults on screen |
| **How It Works:**1. Submit your poll question(s) following the Character Limits and Poll Question Types below
	1. Scroll to bottom to email your polling questions
2. Receive a custom PPT slide for the poll
3. Import the slide into your presentation
4. On the Live Poll slide, click “Enable content” or “Trust this app” (& Update”) if you see a warning.
5. View the slide in slideshow mode to see live results
6. Attendees vote in app (Your session > Live Poll > Tap answer > Tap SUBMIT)
7. Bar chart updates live with every vote
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| **How It Works With Repeated Sessions:*** One slide for first session
* Different slide for second session
* See end of this document for additional options
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| **Character Limits:** * + Questions: 300 characters or less
	+ Answer choices: 140 characters or less

  **Polling Question Types**: 1. Multiple Choice. Limit your answer choices to less than 5.
	* Single Answer
	* Multiple Answer (all that apply)
2. Additional Options:
	* Include N/A or
	* Include Other and let attendees type in answers
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| **Additional Options for Viewing Results:** * A single session: The PowerPoint Slide will display the results on a bar graph as attendees vote.
* Repeated sessions (the same question asked during different sessions):
	+ You will need one PowerPoint slide **per poll per session**.
	+ You will need to make sure you have the correct slide “unhidden” in your presentation for the session or just duplicate your Presentation and use a separate one for each session.
* Cumulative results from repeated sessions: Attendees will use an icon on the app home page to go to the Live Poll. You will use just one PPT slide (per question) in your presentation.

**Email Your Polling Questions (for PPT slide creation) to** **Brenda.Ainsburg@Siemens.com** |
| **Ensure your slides display the results:** |
| **Click the PREVIEW button on the bottom right** |  |
| **The Live Poll will display 0% if attendees have not yet voted.****Percent increases as attendees vote.** |  |
| **If you see a yellow triangle in the top-left corner, you need to follow these steps** |
| 1. **Click on yellow triangle**
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| 1. **Click “Trust this app”**
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| 1. **Click on Yellow triangle again and click “Update”**
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| 1. **Click on Preview on the bottom right**
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| **Your live poll now displays (0% if no one has yet voted)** |  |